

Parent Council Meeting Minutes

School: Lincoln Alexander School

Date: Thursday, May 28, 2026

Time: 6:00 PM

Location: School Library

Attendance

Parent council members, school administration, staff representatives, and parents were present.

1. Call to Order

The meeting was called to order by the principal at approximately 6:00 PM.

2. Approval of Agenda

Additional agenda items were added:

- Support for a student/family in Mrs. Moulton's class
- Extracurricular activities discussion

The agenda was approved as amended.

3. Approval of School Council Bylaws

The updated school council bylaws were reviewed. No additional feedback or school-specific amendments were submitted.

Motion:

To approve the school council bylaws as presented.

- Moved by: Katie
- Seconded by: Council member

Motion carried unanimously.

Council Chair and Vice Chair signed the approved bylaws.

4. Fundraising Update

The following fundraising totals were reported:

Fundraiser	Profit
Krispy Kreme	\$1,168.00
Poinsettia Fundraiser	\$332.85
Bake Sale	\$156.77
Talis Fundraiser	\$366.20

Discussion took place regarding how to allocate or carry forward the funds.

Decisions/Discussion:

- Council agreed to allocate approximately \$100 toward freezies for Play Day.
- Remaining funds will be carried forward for future school improvement projects.
- Possible future purchases discussed:
 - Additional basketball net
 - Soccer nets/goals

The principal noted:

- Existing basketball net installation cost approximately \$1,500.
 - Soccer equipment would require additional installation and footing costs.
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5. Play Day / Freezy Discussion

Council discussed increasing the quantity of freezies available during Play Day due to high demand in previous years.

Additional discussion included:

- Purchasing larger Costco freezy packs
- Ensuring enough supplies for students and staff
- Tentative timing for Play Day likely during the second or third week of June

Kindergarten water day was noted for June 22, 2026.

6. Extracurricular Activities Discussion

Parents expressed interest in increasing extracurricular opportunities, including:

- Clubs
- Sports teams
- Recess activities
- Student leadership opportunities

Administration explained:

- Extracurricular activities are voluntary for staff
- Teachers already provide many supports beyond instructional responsibilities
- Union guidelines discourage unpaid volunteer extracurricular duties

Current activities already offered include:

- French Glee Club
- Math support programs
- Board-funded literacy/reading clubs (when available)

Suggestions Discussed:

- Student leadership groups
- Student-run clubs for younger grades
- Parent volunteers helping supervise or run clubs
- Community volunteers/art workshops

Administration expressed openness to exploring additional opportunities for next year.

7. Student Safety and Supervision

The principal addressed concerns previously submitted by parents regarding supervision and student safety.

Key Points:

- Teacher supervision is capped by collective agreements.
- Small school staffing levels limit supervision flexibility.
- System itinerant staff assist with before- and after-school supervision.
- Administration will review supervision expectations with staff.

Current Supervision:

- Minimum two teachers on yard duty during nutrition breaks
- Multiple educational assistants present outdoors
- Principal and vice principal frequently assist with supervision

Anti-Bullying Measures:

- Ongoing student messaging and interventions
- Possible future presentations or outside programs
- Progressive discipline procedures explained
- Limitations on suspensions for students below Grade 4 were reviewed

The principal emphasized:

- Safety remains the school's top priority
- Parents are encouraged to report concerns early
- Incidents are documented through internal log notes

Additional Supports Available:

- Behavioral support teachers
 - Child and Youth Care Practitioners
 - Specialized behavioral classrooms/programs
 - Educational assistants
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8. New Park / Playground Redevelopment

The City is beginning consultation for the redevelopment of the nearby playground structure.

Plans:

- Students will provide input through school activities and surveys.
 - Community feedback will also be collected.
 - Construction is anticipated in Spring 2027.
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9. Support for Family in Ms. Moulton's Class

Council discussed supporting a student and family who recently experienced a house fire.

Ideas Discussed:

- Gift cards
- Clothing assistance
- Art supplies

Administration will apply for support through the Hamilton Foundation for Student Success grant program.

Council may consider additional support depending on grant approval.

10. School Funding Supports

The principal reviewed how fundraising dollars support students and classrooms, including:

- Transportation costs for field trips
- Classroom learning materials
- Nutrition program supplements
- Financial assistance for families unable to afford trip fees

The school ensures all students can participate regardless of financial circumstances.

11. School Enrollment and Staffing Update

The principal addressed questions about enrollment trends and potential school closure concerns.

Key Points:

- School is not at risk of closure.
- Enrollment remains stable overall.
- Kindergarten registration numbers remain healthy.
- Staffing is being adjusted based on enrollment.

Preliminary 2026–2027 Class Placements:

- Kindergarten – Ms. Dow / Mrs. Berta
- Grade 1 – Mrs. Moulton
- Grade 1/2 – Johnson
- Grade 3/4 – Duham / Zagorac
- Grade 4/5 – Mr.P
- Grade 5/6 – Moscadini
- Grade 5/6 – Richardson

Additional staffing assignments for French, music, library, and phys-ed were discussed.

Parents were invited to email class placement considerations directly to administration.

12. Fundraising Ideas for Next Year

Successful fundraising initiatives discussed included:

- Krispy Kreme
- Domino's Dough Raiser
- Pizza Day
- Popcorn sales

Suggestions for next year:

- Schedule Krispy Kreme fundraiser earlier
- Plan Dough Raiser in September

- Coordinate support with neighboring schools
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13. 2026–2027 First Council Meeting

The first Parent Council meeting for the 2026–2027 school year was scheduled for:

Wednesday, September 16, 2026 at 6:00 PM

Nomination forms will be sent home during the first week of school.

14. Closing Remarks

The principal thanked all council members and volunteers for their time, fundraising efforts, and contributions throughout the school year.

Meeting adjourned at approximately 8:05 PM.